



DJC TopProjects — now in its 23rd year — is the premier awards program for the region's built environment. Honoring the best building and construction projects in Oregon and Southwest Washington, DJC TopProjects is the must-attend annual event to meet the people and firms doing outstanding work in the region's built environment.

2018 Nomination Requirements

Eligible projects are those in Oregon or Southwest Washington that were completed in 2017, and valued at more than \$1 million. Projects will be judged, based on materials submitted, on scope of work, challenges and obstacles, budget and schedule considerations, quality, and overall project. The Project of the Year winner is the project with the highest point score, regardless of cost or category.

2018 Each nomination must include

- Completed nomination form or online submission, including firm name and contact information for all companies involved in the project
- Detailed, written description of project, including detail on scope of work, challenges and obstacles, budget and schedule considerations, quality and any project detail that makes the project award worthy.
- Include other information you consider important to properly judge your nomination.
- Complete list, with name, phone number and email address, for all subcontractors and suppliers associated with the project. Please designate five DMWESB firms that did exemplary work on the project when applicable.
- 5 color photos of completed project (high quality jpeg, 300 dpi minimum, labeled with project name as it appears on nomination form).
- If possible, please include a letter of recommendation from the project owner.
- \$100 nomination fee (includes one ticket to awards program).



Completed nominations, with nomination fee, must be received by end-of-day February 16, 2018

Finalists Announced

March 5

Event

May 17 | 4:30 PM - 7:30 PM
Oregon Convention Center

Ways to submit

Complete form, description, photos & email to topprojects@djcoregon.com

Mail or drop off to DJC during normal business hours, 921 SW Washington St., #210, Portland, OR 97205

Payment Options

Credit card authorization form included in the downloaded application. Or include check for nomination fee with submission.

For *nomination* questions, please contact Stephanie Basalyga, 503.802.7222, or sbasalyga@djcoregon.com

For TopProjects program information, please contact Bill Beyer, 503.802.7232, or bbeyer@djcoregon.com



TOP PROJECTS

2018 NOMINATION FORM

PLEASE SELECT AT LEAST ONE IN EACH SECTION

Project Type (select one)

- Private
 Public
 Private-Public Partnership

Project Sub-Type (select one)

- New Construction
 Renovation
 Tenant Improvement
 Other: _____ (explain)

Project Category (select as many as apply)

- Multifamily
 Office
 Retail
 Education
 Health Care
 Manufacturing
 Transportation
 Infrastructure
 Hospitality
 Industrial
 Other: _____ (explain)

Energy Trust of Oregon High Performance Building Award

No additional fee to participate. Please check one box below for the Energy Trust High Performance Building Award, presented at TopProjects. If you wish to participate, complete the provided Energy Trust supplemental nomination form.

- I wish to participate
 I do not wish to participate

Project Name: _____

Project Location: _____

Total Project Cost: _____ Start Date: : _____ Completion Date: _____

Submitting Company: _____

Contact Name: _____

Phone: _____ Email: _____

Person accepting award (if winning project): _____

Phone: _____ Email: _____



TOP PROJECTS

2018 NOMINATION FORM

PLEASE INCLUDE ALL PROJECT TEAM INFORMATION (ATTACH ADDITIONAL SHEETS IF NECESSARY)

General Contractor firm name: _____

General Contractor project contact: _____

Phone: _____ Email: _____

General Contractor marketing contact: _____

Phone: _____ Email: _____

Architectural Firm name: _____

Architectural Firm project contact: _____

Phone: _____ Email: _____

Architectural Firm marketing contact: _____

Phone: _____ Email: _____

Engineering Firm name: _____

Engineering Firm project contact: _____

Phone: _____ Email: _____

Engineering Firm marketing contact: _____

Phone: _____ Email: _____

Owner/Developer firm name: _____

Owner/Developer project contact: _____

Phone: _____ Email: _____

Owner/Developer marketing contact: _____

Phone: _____ Email: _____

Subcontractor & Supplier contacts (please use **separate sheet** and include name, phone and email contacts)

DMWESB – please list contact information (Name/phone/email) for up to 5 DMWESB firms that played a significant role in the project



TOP PROJECTS

2018 CREDIT CARD AUTHORIZATION FORM

First & Last Name of Cardholder: _____

Credit Card Number: _____

Type of Credit Card: Visa Mastercard AmericanExpress Discover Other

Authorization Code: _____ Expiration Date: _____

Contact Phone Number: _____

Billing Address: _____

E-mail Address: _____

Signature: _____